



PALO ALTO POLICE DEPARTMENT TAXICAB DRIVER APPLICATION

NEW DRIVER PERMIT: \$133.00 FEE (Valid up to 4 Years, includes fingerprinting).

RENEWAL DRIVER PERMIT: \$81.00 FEE (After the 4 Year period).

You Must Provide The Following At The Time of Application:

1. Valid California Driver's License containing a photograph and information, such as: name, date of birth, sex, height, weight, eye color, and address.
2. A legal right to work in the United States document. Examples: A US Social Security Card issued by the Social Security Administration (other than a card stating it is not valid for employment), an unexpired Employment Authorization Card issued by INS, which contains a photograph, or a certified copy of your birth certificate. (See attached list). Please note that your driver permit will expire on the day that your right to work in the US card expires (as noted on your INS card).
3. Complete the Palo Alto Police Department application for Taxicab Driver. An application may be obtained from the Taxicab Company or the Palo Alto Police Department.
4. You must submit one (1) passport photo not to exceed 2" x 2" (taken within 6 months).
5. You must submit to a pre-employment drug screen test required by the Taxicab Company. At the time of the taxicab driver permit application, you must provide written proof of the test results. Results must be negative to qualify for a taxicab driver permit; and be no older than one (1) year.

Description of the Application Process:

1. The Code Enforcement Officer for the Palo Alto Police Department will review the completed application, verification of driver's license and legal right to work in the US.
2. You will be fingerprinted through Department of Justice (DOJ), via "Live Scan" at a Santa Clara County Sheriff's Department of your choosing. (*Please note that the fingerprints are not completed at Palo Alto Police Department -- you will need to transport yourself to the other department for fingerprinting*). Please retain a copy of the Live Scan form until your permit is issued.
3. Your name and date of birth will be checked in the California Law Enforcement Telecommunications System (CLETS). This inquiry will check for current warrants and/or restraining orders issued against you. (Penal Code 11105).
4. **YOUR PERMIT WILL NOT BE ISSUED UNTIL YOUR FINGERPRINTS ARE CLEARED AND RETURNED FROM DEPARTMENT OF JUSTICE.**
5. Your permit may be picked up from the Police Department.
6. You must display the taxicab driver permit in your vehicle at all times when working within the City of Palo Alto. Failure to display the permit may result in a police issued citation.

Reasons for Denial of Application:

1. Fraud, misrepresentation or false statement in applying for a new or renewed license or permit.
2. Fraud, misrepresentation or false statement in conducting a business or occupation.
3. Any relevant violation of Palo Alto Municipal Code Section 4.04.140.
4. Conviction of any crime within the past five years, where the trait shown is inconsistent with carrying on the business, occupation or activity for the benefit of the public.
5. Conducting the business, occupation or activity for which the license or permit is issued in an unlawful, unjust or inequitable manner.
6. Conducting the business, occupation or activity for which the license or permit is issued in a manner determined to constitute an immediate threat or menace to the health or safety of the public. Failure to correct objectionable conditions constituting a public nuisance within a reasonable time after a lawful notice from a governmental entity shall be prima facie proof thereof.
7. Failure to abide by the disciplinary action imposed by the appropriate city officer.
8. Being committed or adjudged insane, mentally ill or incompetent by a court of competent jurisdiction until a subsequent adjudication of competency or restoration to capacity. (Ordinance 3947 3, 1990; Ordinance 2755 1 (part), 1973).

**You must make an appointment to process your permit.
Please call the Code Enforcement Officer at (650) 329-2147.**

LISTS OF ACCEPTABLE DOCUMENTS

LIST A Documents that Establish Both Identity and Employment Eligibility	LIST B Documents that Establish Identity	LIST C Documents that Establish Employment Eligibility
	OR	
		AND
1. U.S. Passport (unexpired or expired)	1. Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address	1. U.S. Social Security card issued by the Social Security Administration <i>(other than a card stating it is not valid for employment)</i>
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)	2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address	2. Certification of Birth Abroad issued by the Department of State <i>(Form FS-545 or Form DS-1350)</i>
3. An unexpired foreign passport with a temporary I-551 stamp	3. School ID card with a photograph	3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
4. An unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B)	4. Voter's registration card	4. Native American tribal document
5. An unexpired foreign passport with an unexpired Arrival-Departure Record, Form I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer	5. U.S. Military card or draft record	5. U.S. Citizen ID Card <i>(Form I-197)</i>
	6. Military dependent's ID card	6. ID Card for use of Resident Citizen in the United States <i>(Form I-179)</i>
	7. U.S. Coast Guard Merchant Mariner Card	7. Unexpired employment authorization document issued by DHS <i>(other than those listed under List A)</i>
	8. Native American tribal document	
9. Driver's license issued by a Canadian government authority	For persons under age 18 who are unable to present a document listed above:	
	10. School record or report card	
	11. Clinic, doctor or hospital record	
	12. Day-care or nursery school record	

Illustrations of many of these documents appear in Part 8 of the Handbook for Employers (M-274)



Palo Alto Police Department
275 Forest Avenue
Palo Alto, CA 94301
Code Enforcement (650) 329-2147

This is an application – NOT a permit.

Fees are NON-REFUNDABLE!

Application for Permit – TAXICAB DRIVER

Fraud, misrepresentation, or false statement in applying for a new or renewed license or permit is grounds for denial of application. Palo Alto Municipal Code 4.04.140

Date: _____

1. Employer: YELLOW CAB CO. PENINSULA, INC. Business Phone: 650-324-1234

2. Business Address: 505 ASBURY ST State: CA ZIP: 95110

3. Name of Applicant: _____ Phone: _____
 (Last, First Middle Maiden)

4. Address of Applicant: _____ State: _____ ZIP: _____

5. Previous residences for the past three (3) years:
Address/City/State Dates of Residences

6. Height Weight Hair Eyes Age Date of Birth Driver's License # Social Security #

7. Residence Alien #: _____ Expiration Date: _____

8. Place of Birth (City/Province/District, State, Country): _____

9. Previous places of employment for the past three (3) years:
Place of Employment Dates of Employment Nature of Work

10. Have you ever driven for another taxicab company? Yes _____ No _____ If yes, for whom and when? _____

11. Have you been convicted of any crime, misdemeanor, or violation of any municipal ordinance? Yes _____ No _____
 If yes, list all convictions (attach an extra sheet if needed):

Date: _____ Violation: _____ Disposition: _____

Date: _____ Violation: _____ Disposition: _____

Date: _____ Violation: _____ Disposition: _____

12. Do you use any devices that may impair your physical ability to drive? Yes _____ No _____

If yes, please explain: _____

13. Has any driver's license issued to you by a state or government agency ever been revoked? Yes _____ No _____

If yes, please explain: _____

14. Have you ever been convicted of any moving violations within the past five (5) years? Yes _____ No _____

If yes, list ALL violations:

Date: _____ Violation: _____ Disposition: _____

Date: _____ Violation: _____ Disposition: _____

Date: _____ Violation: _____ Disposition: _____

I certify under penalty of perjury that the statements I have made on this form are, to the best of my knowledge, true and correct. I authorize the City of Palo Alto, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in this application and my qualifications for the permit.

Applicant Signature and Date:

Signature

Date

Certification:

I (we) certify that the above named Taxicab Driver's Permit Application is in compliance with a mandatory controlled substance and alcohol testing certification program conforming to Part 40 of Title 49 of the Code of Federal Regulations. I (we) certify, under penalty of perjury, that the foregoing is true and correct.

This is to certify that the above named applicant has been offered a driver's position with the undersigned and will be employed, provided the City of Palo Alto taxicab driver requirements are fulfilled and a Taxicab Driver's Permit is issued by the Palo Alto Police Department.

Company Name: CALIFORNIA CAB CO. _____

Certified By: _____

Company Phone #: 650-324-1234 _____

Date: _____

Palo Alto Police Use Only:

Processed By: _____

Date: _____

Photos Received: _____

Fingerprints Submitted: _____

Date DOJ Response Received: _____

ATI #: _____

DOJ CII / SID #: _____

Systems Checked: AWS: _____

WPS: _____

NCIC: _____

DVROS: _____

SRF: _____

CDL: _____

Date Systems Checked: _____

Systems Checked By: _____